



Payment Remittance Options for Duty & Tax

Under the new CBSA Accounts Receivable Ledger (ARL) program, importers who participate in one of the direct pay programs have options on remitting payment to CBSA for their monthly duty and tax.

- Pay by cheque or bank draft
- Pay using online or telephone banking
- Electronic Data Interchange (EDI)

Cheque or Bank Draft

If you are making your monthly payment by cheque, please submit a single cheque per Importer Number. You must indicate your Importer Number on the back of the cheque (e.g. 123456789RM0001).

Cheques are to be sent via **COURIER** only to:

CBSA Mailroom
Attention Accounts Receivable Management Unit
333 North River Road, Place Vanier, Tower A, Ground Floor, Room 1018
Ottawa, ON, K1A 0L8
Tel: 343-291-5265.

The payment deadline continues to be 16:30 local time on the day the payment is due. During a transition period, the CBSA will consider a payment package that is courier accepted before the payment deadline and received by the Centralized Payment Processing Centre before 13:00 Eastern Standard time on the following business day as received on time.

Online or Telephone Banking

Importers under the GST Direct Program Option or Importer Direct Security Option can make their monthly payments online (or by phone) through participating financial institutions.

Online banking works the same way as paying any other bill online.

1. Use the CBSA Payee in your online banking portal. Depending on your financial institution, you will see one of the following: "CBSA Duties Taxes Fees" or CBS Duties, Taxes and Fees" or "Canada Border Services Agency" or "Agence des Services Frontaliers du Canada: as a payee.
2. Use your business number RM account (BN15) (e.g. 123456789RM0001) as the account number. Do not use the Canada Revenue Agency RT account number.
3. Financial Institutions can provide instructions regarding payment by phone.

**Payment amounts are subject to limits set by each participating financial institution, however multiple payments can be made.

The payment deadline continues to be 16:30 local time on the day the payment is due. Electronic payments must be date and time stamped by the payment deadline.

Electronic Data Interchange

Under this method, the importer sends an EDI message to their financial institution, who in turn withdraws the payment amount in the transmitted EDI message from the importers bank account and deposits it in the CBSA EPAY account. The payment message is forwarded to the CBSA. The CBSA system posts the payment to the accounts specified.

Contact your financial institution's client relationship manager to inquire about setting up and testing the CBSA EDI payment capability.

If you have any questions, please contact the CBSA at CBSA-ASFC_CARM.GCRA@cbsa-asfc.gc.ca